

Item No.	Classification: Open	Date: 11 March 2022	Meeting Name: Strategic Director of Children's and Adults' Services
Report title:		Gateway 2 Children Centres	
Ward(s) or groups affected:		All	
From:		Director of Commissioning	

RECOMMENDATION

1. That the Strategic Director of Children's and Adults' Services approve the award of contract to the four named providers of children and family centres, named in Table 1 at paragraph 8, for two years from 1 April 2022 at an aggregated annual value of £1,740,151 making a total aggregate cost of £3,480,302 over two years.

BACKGROUND INFORMATION

2. Children and Families Centres (CFC) in Southwark are currently delivered by five lead agencies (three maintained schools, two voluntary sector organisations) across four Southwark localities and they are currently funded via a grant award from Southwark council.
3. The total 2020/21 annual budget for CFC's is £2,335,114. This report refers to the contract awards related to the Peckham, Peckham Rye and Nunhead, Bermondsey and Rotherhithe and Borough, Bankside and Walworth localities with a combined annual budget of £1,740,151. The two year value of the contracts are £3,480,302, a full breakdown is provided in Table 1.
4. A Gateway 1 Procurement Strategy report for Children and Family Centres was approved by the Deputy Leader and Cabinet Member for Children, Young People and Education proposing a move from grant award agreements to formal service contracts, via a single supplier negotiation.
5. The Gateway 1 approval also included the delegation of the Gateway 2: Contract Award Decision to the Strategic Director of Children's and Adults' Services.
6. The benefits of moving to a contract arrangement are:
 - a. Improved outcomes for families, demonstrated by standardised use of information systems and key performance reporting.
 - b. Provide certainty of funding to not-for-profit organisations.
 - c. Gain oversight and transparency regarding CFC building utilisation by wider council and NHS funded services.

- d. Build strategic management, leadership, and accountability to support provider readiness for a competitive procurement process.
7. The procurement strategy approved a move to formalised contractual arrangements through a Single Supplier Negotiation (SSN) through a framework that reviewed an annual service development plan to be agreed with by the council, standardised financial reporting, standardised contract monitoring arrangements. The SSN also focused on reaching an agreement for a core offer across all localities. This approach also recognises that CFC services are delivered from several designated buildings, which are required to be located within specific geographic areas. Four incumbent lead agencies have ownership of a number of buildings, other buildings are jointly owned by primary schools and the council.
8. The Lead agencies are outlined in Table 1 below:

Table 1: CFC's locality, lead agency, annual budget and contractual value

Locality	Lead Agency	Annual Budget	Contractual Value
Borough, Bankside and Walworth	1st place Children and Parents Centre	£420,463	£840,926
	Coin Street Centre Trust	£133,966	£267,932
Peckham, Peckham Rye and Nunhead	Ivydale Primary School	£652,487	£1,304,974
Bermondsey and Rotherhithe	Pilgrim's Way Primary School	£533,235	£1,066,470
Total Value of contracts		£3,480,302	

9. The fourth locality in Southwark, which is out of scope of this contract award is Camberwell and Dulwich. The provisions for this locality are still in discussion between the incumbent provider and the council; a procurement strategy for this locality will be brought forward in due course.

Procurement project plan (Key Decision)

Activity	Complete by:
DCRB Review Gateway 1:	12/05/2021
CCRB Review Gateway 1:	20/05/2021
Brief relevant cabinet member (over £100k)	25/05/2021
Approval of Gateway 1: Procurement strategy report	06/07/2021
Forward Plan (if GW2 is key decision)	01/02/2022
DCRB Review Gateway 2: Contract award report	08/12/2021

Activity	Complete by:
CCRB Review Gateway 2: Contract award report	16/12/2021
Notification of forthcoming decision (if GW2 is key decision)	01/03/2022
Approval of Gateway 2: Contract Award Report	09/03/2022
End of scrutiny Call-in period and notification of implementation of Gateway 2 decision (If GW2 is key decision)	18/03/2022
Contract award	17/01/2022
Add to Contract Register	29/03/2022
Place award notice on Contracts Finder	29/03/2022
Contract start	01/04/2022
Initial Contract completion date	30/03/2024

KEY ISSUES FOR CONSIDERATION

Description of procurement outcomes

10. The council intends to award four providers with Children and Family Centres contracts, the providers will be required to work together with each other and the wider strategic partnership to improve outcomes for Children, Young People and Families in Southwark, through a core borough offer.
11. The core purpose of CFCs is to deliver and facilitate services that ensure children and family are supported through the early years of life so that they can develop well, be able to learn, be content, keep healthy and active. The core purpose of this services is in line with the London Borough of Southwark's (LBS) Fairer Futures Commitment. The primary objectives are:
 - All children are reaching their full possible potential for learning & development.
 - Confident, self-reliant parents.
 - All children are achieving good physical health.
 - All children are achieving good mental health and emotional wellbeing and develop resilience.

Key/Non Key decisions

12. This report deals with a key decision.

Policy implications

13. Southwark's Borough Plan (2020-2022) includes commitments across eight themes guided by Southwark's values which help Southwark achieve the vision of a fairer and more just society. The provision for under-fives and

families delivered through CFCs directly supports the priority themes; tackling health inequalities, a great start in life, and Southwark Stands Together as CFCs support some of the most vulnerable families in the borough.

14. The Childcare Act 2006 (“the Act”) places a range of duties on Local Authorities, make arrangements, as far as practically reasonable, for the provision of children’s centres to meet needs ([5A – The Childcare Act 2006](#)). The Act requires Local Authorities to secure provisions in an integrated manner. The provision of early childhood services includes early-years provision and health and social services for young children, parents and prospective parents, together with employment and other advice for parents and prospective parents.
15. The Health and Social Care Act 2012 sets out a local authority’s statutory responsibility for commissioning public health services for children and young people aged 0 to 19 years¹. Currently under 5s provision has part of this requirement is partially delivered in Children and Family Centres, however does not form part of the specification and remains a separately commissioned service. Maintaining and stabilising partnership delivery of services was a central element of moving to a formalised contract.
16. All providers were required to outline how they met the service specification based on current performance levels via an Annual Review and Self Evaluation. Areas of development were recorded on a Locality Specific Service Development Plan. The review included the range of partnership delivered timetables, including services commissioned by the council through separate contracts (i.e. Health Visiting) and South East London Clinical Commissioning Group commissioned services (i.e. mental health support, speech and language for under 5s).
17. The council is committed to improve the well-being of young children in Southwark and reduce inequalities between localities, in relation to matters such as physical and mental health and emotional well-being; protection from harm and neglect; education, training and recreation; the contribution made by them to society; and social and economic well-being.

Procurement Process

18. The Gateway 1 Procurement strategy approved a Single Supplier Negotiation. This was justified as competition is absent for technical reasons, on the grounds that
 - the incumbent economic operators own some of the buildings where the services are delivered from, and which are required to be located within specific geographic areas,
 - new suppliers would incur prohibitive accommodation costs and therefore not deliver best value, as current suppliers cannot be required to vacate the buildings.

¹ [Improving public health outcomes for children, young people and families. Guide 1: Background information on commissioning and service model \(publishing.service.gov.uk\)](#)

19. This is considered to satisfy Regulation 32 of the Public Contract Regulations 2015 to progress with a negotiated procedure without prior publication of a contract notice.
20. To support the development of a standardised approach providers were provided with a template for completion against the Children and Families Centre Specification (2021) and Annual Data Packs.
 - a. Annual Review Template (delivery between April 2020-March 2021)
 - b. Financial reporting template
 - c. Workforce Audit
 - d. Locality Specific Service Development plan template
21. All four providers were required to complete these for scrutiny and negotiation between the negotiation team, comprising of Family Early Help Transformation and Partnership Commissioners, and providers.
22. The council has significant insight into the current delivery mechanisms and models, because of the changes to locality leads in 2015 via a formal application process. Delivery has been monitored via annual reviews since 2015 and therefore this process continued to inform the negotiation.
23. The benefit of using the annual review process was the ability to assess the current level of a standardised core offer across the borough. A locality specific service development plan was put forward by providers to demonstrate areas to improve delivery to ensure a standardised response according to the proposed contractual specification.
24. The annual review demonstrated the ongoing improvement to provide services across the providers, including adaptable provisions throughout the pandemic through virtual and COVID -safe delivery models. It also showed the current partnership arrangements to support residents to receive support in an integrated way.
25. A standardised financial reporting template was reviewed by the council finance teams to scrutinise appropriate and proportionate spend across staffing and building use.
26. Workforce Audit was completed to support understanding of the current workforce skill mix, as to make sure it is suitable to fulfil the specification.
27. Areas of the specification were then further refined, through individual meetings, with the providers before finalising by mutual agreement.
28. The gateway one details plans for contract delivery between 2021 – 2023, due to the time taken to complete the Single Supplier Negotiation this contract award now refers to the time period of 2022-2024.

Single Supplier Negotiation

29. The SSN for each locality was carried out through review meetings led by commissioning, included representatives from the Children's Family Early Help Transformation team and was supported by the finance department. These officers scrutinised all submissions by the lead agencies.
30. As outlined in the Gateway 1 the SSN was completed with the providers who are currently delivering in buildings that are required to be placed in specific geographical footprints and support the delivery of wider council and clinical commissioning group commissioned services within Children and Family centre sites. Delivery of wider council and clinical commissioning group services fall outside the scope of the current grant arrangement and future contractual agreement. However, providers are expected to continue facilitating delivery through use of buildings and partnership delivery under the agreed service specification.
31. The SSN review meetings sought to develop a shared understanding of the service specification and assess current delivery against it. Through separate negotiations with each provider, all parties were able to put forward clarifications before reaching an in-principle agreement.
32. Each provider has been asked to complete a Locality Service Development Plan to demonstrate a clear understanding of current delivery, enablers and barriers to delivery. The development plan was designed to illicit transparent understanding for areas of improvement and SMART (Specific, Measurable, Achievable, Realistic and Timely) actions for improvement in the locality. This was reviewed against the proposed contractual specification and agreed by the council.

Plans for the transition from the old to the new contract

33. As the four incumbent providers for the three localities identified in Table 1 have delivered a satisfactory level of submissions. The use of incumbent providers will result in minimal disruption to current service delivery as the formal contract arrangement is put into place.
34. The locality specific service development plans have been agreed by the council and will be monitored through routine contract reporting. This includes the mobilisation of any changes required within the first three months of provision.

Plans for monitoring and management of the contract

35. The contract(s) will be monitored by the Partnership Commissioning team and Family Early Help Transformation Team, who sit within the Children and Adults division of the council.

36. The monitoring arrangements will provide information on whether the contract(s) is performing as expected. Quarterly reports will reflect the outcomes that have been achieved against the agreed key performance indicators and changes required as part of the locality specific service developed plans.
37. Annual review meetings will be held including standardised financial reporting and the development of annual service development plans throughout the length of the contract. This will enable the council to track the core service delivery elements and those providers are responding to the needs of their locality.
38. The council's contract register publishes the details of all contracts over £5,000 in value to meet the obligations of the Local Government Transparency Code. The Report Author must ensure that all appropriate details of this procurement are added to the contract register via the eProcurement System.

Identified risks for the new contract

39.

Risks	Mitigation or control	Likelihood
Providers do not complete their delivery plans in line with agreed timescales	Any issues will be addressed during the contract mobilisation period and ongoing contract reporting.	Medium
Data quality	Transition to a new data management system Synergy is ongoing. Requirement for council and Providers to manage system as the primary data management system. Improvement of data quality is a requirement of the provider, although the system is managed and owned by the council to ensure integration to wider council services. Joint delivery plans are in place to improve data quality and Synergy use to facilitate contract management	Medium
Continuing impact of Covid-19	Any issues will be addressed during the contract mobilisation period and ongoing contract reporting. The delivery of CFC functions is now being delivered through dual mechanism (face to face and virtual).	Medium

Risk of procurement challenge	SSN is justified in this instance because (i) the current lead agencies have a long history of strong local community connections putting them in a unique position to provide services responsive to Southwark residents' needs; and (ii) CFC services are delivered from a number of designated buildings, which are required to be located within specific geographic areas. Four incumbent CFCs have ownership of the buildings and the other buildings are jointly owned by primary schools and the council. The current lead agencies cannot be compelled to vacate the building; and the new agencies are likely to incur unaffordable accommodation costs and not deliver a financially viable service.	Low because of reg 32
Risk of providers going out of business	The providers are local VCS providers and schools. Therefore, other funding streams are available to them to maintain business continuity.	Low

Community, equalities (including socio-economic) and health impacts

Community impact statement

40. Southwark Borough Plan expresses that 'every child in Southwark deserves the best start in life...all children and young people in the borough to grow up in a safe, healthy and happy environment where they have the opportunity to reach their potential.' The procurement strategy and these contracts supports this ambition by improving services for children under-five and their families via the Children and Family Centres.

41. As the CFCs programme is focused on young children and their families, the decision to continue to resource them would be expected to have a particularly positive impact on:

- Children under the age of five.
- Parents of young children, in particular women who make up the highest proportion of parents using Children's Centre services.
- The communities amongst whom young children are concentrated.
- Children from Black, Asian and Minority Ethnic backgrounds; More than half of the population of Southwark children aged 0-4 years is of

Black Asian and Minority Ethnic background.

- Children from low-income families; 28% children in Southwark aged under 16 live in low income families²

42. As part of the specification providers are required identify the three most vulnerable groups in their localities on an annual basis. This allows the council to monitor additional targeted provision informed by the locality need. It is expected that this will be developed in partnership with the emerging Neighbourhood approach, in development with wider health and social care partners. This will be facilitated through Partnership Southwark the emerging Local Care Partnership as part of the South East London Integrated Care System.

Equalities (including socio-economic) impact statement

43. The Public Sector Equality Duty, at section 149 of the Equality Act, requires public bodies to consider all individuals when carrying out their day-to-day work – in shaping policy, in delivering services and in relation to their own employees. It requires public bodies to have due regard when carrying out their activities to the need to eliminate discrimination, advance equality of opportunity, and foster good relations between people with protected characteristics and those with none. The council's Approach to Equality commits the council to ensuring that equality is an integral part of our day-to-day business.

44. Protected characteristics are age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment. The council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce.

45. The Council will continue to work with the providers through the Under 5's Strategic Board to assess cultural competence

Health impact statement

46. The COVID-19 pandemic impacted all groups but particularly people from Black, Asian and minority ethnic communities, low-income households and those with disabilities.

47. Children and Family Centre delivery will continue to work with the Under 5s Strategic Board and Partnership Southwark's "Start Well" priority. Key learning from the CYP Rapid Health Impact Assessment demonstrated the following impacts:

- Economic impacts: household income, child poverty, food insecurity.
- Social impacts: adverse childhood experiences, domestic abuse, family relationships, mental health and wellbeing, bereavement

² [JSNA 2017 - School Age 20170908 \(3\).pdf](#)

- Health impacts: health visiting, immunisations, sexual and reproductive health, physical activity.
48. The impact reviewed the disproportional impact on communities and population groups, such as children from black ethnic groups being significantly more likely to be obese when compared with other ethnic groups.
 49. Emotional Wellbeing and Mental Health was also impacted by COVID-19 with some groups at greater risk of poor mental health, both of children and young people and their families. The CFCs are actively engaged with partnership initiatives to improve the health and wellbeing of families.
 50. The Children and Family Centres will continue to facilitate children and families getting support and advice from health, education and social care professionals, with the core purpose of reducing inequalities.
 51. CFCs support outcomes across child development, school readiness, health outcomes and life chances.
 52. In addition, CFCs will be monitored on their continued delivery and expansion of hosting partner services, the delivery and resource of which is outside of the funding scope the contractual funding. Such services include, speech and language, health visiting and mental health support.
 53. The council's Transformation Team will continue to work with the providers through the delivery monthly data packs and via the partnership groups referred to in paragraph 37 to review service access inform future areas of targeted delivery.
 54. The Children and Young People's Partnership Commissioning Team will work with the providers and Transformation team so that the data and intelligence from Children and Family centres informs the commissioning and partnership delivery over the two year contractual period. This includes strengthening relationships with other commissioned services and exploring opportunities for delivery via Children and Family centres to provide an integrated response to tackling health impacts.

Climate change implications

55. The Council's Climate Change Strategy sets out five priority areas, one of these is 'Greener Buildings'.
56. The CFC programme currently operates from 16 buildings across the Borough. A full building and estates review has begun as part of the single supplier negotiation. A number of these buildings are council or School owned.
57. The estates review will allow the Council to consider the effective use of these buildings, maximising access and use for partner services. This will assess whether buildings are fit for purpose or require modernisation.

58. The Transformation Team and Partnership Commissioning Team will work directly with the council's Property Team to consider where CFCs can benefit from the Priority 1 Action Plan for Greener Buildings.
59. The continuous improvement methodology embedded within the service specification, through the locality specific action plan will enable services to consider how to maximise opportunities to reduce travel or promote active travel through the Children and Families Centres. For example promotion of walking and cycling, delivery of virtual sessions, integration of service delivery to reduce travel between community health and social care services.

Social Value considerations

60. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the wellbeing of the local area can be secured.
61. The terms and conditions of the contract support the recruitment of apprenticeships where suitable for the providers and citizens accessing the CFC provision.

Economic considerations

62. This procurement aims to formalise arrangements with providers through contractual agreements, with an aim for transparent financial and budgetary management.
63. Budget pressures are managed by providers, dependant on their individual circumstances. For example the social enterprise reinvests profits from the wider organisational delivery into community initiatives. Some providers have direct access to council owned facilities which are managed through service level agreements. The financial oversight of services will support the council to better understand the pressures on each locality to build a sustainable delivery model appropriate to the locality but with the aim to improve equitable access.
64. The providers will be contractually required under the Fairer Future Procurement Framework (FFPF) to pay the London Living Wage where appropriate. There is an expectation that providers will seek to employ and recruit appropriate staff locally.
65. The aim of the CFC's programme is to improve the social and economic well-being of all the children under-fives and their families in Southwark. The lead agencies work with families with children under-fives who come from a wide range of social-economic groups where hard to reach/social exclusion and area of economic deprivation persist.

Social considerations

66. The current Children and Family Centre model has been in development since 2005, delivery is through local voluntary / community and school providers (see Table 2) . The providers have a long history of community connections and will continue to work with the local community to deliver services.

Table 2: Provider type.

Provider	Organisation
1st place Children and Parents Centre	Registered Charity
Coin Street Centre Trust	Social Enterprise
Ivydale Primary School	School
Pilgrim's Way Primary School	School

67. This service promotes active engagement with communities to support a healthy start in life and family independence. Delivered through strong local communities' connections, maximising community assets. Each of the providers are asked to demonstrate how their local partnerships support improved outcomes for children and families.

68. One of the providers is a social enterprise, who reinvests profits into community provisions.

69. One of the providers is a registered Charity, developed through the Sure Start programme; local communities and parents are involved in the management of the centre through membership on the board and trustees.

70. Two of the providers are schools.

Environmental/Sustainability considerations

71. The council will expect most of the workforce of the providers to use public transport to travel. The providers shall be expected to use digital resources, including electronic mail and databases to avoid unnecessary use of paper. The CFC services reside within the borough of Southwark and will be required to adhere to the council waste management and recycling guidance

Market considerations

72. The Gateway 1 identified a limited market for the delivery of Children and Family Centres locally. The variety of procurements reviewed as part of the benchmarking were not considered to be suitable comparisons. The exercise did demonstrate one area carrying out a single supplier negotiation and four tenders for Children and Family Centre delivery, with a mix of voluntary, community and national providers. However, the Gateway 1 determined that competition was absent for technical reasons due to building ownership and utilisation would be too prohibitive to alternative providers.

Staffing implications

73. There are no staffing implications.

Financial implications

74. The annual budget for the providers is £1,740,151; this has remained unchanged since 2015, when the providers moved to a locality model.

75. The payments proposed in this report remain unchanged from those currently being paid to the four lead agencies. The budget for these contracts can be found on cost centre EE832 (Children & Family Centres); sufficient budget provision is available to fund the amounts proposed in this report.

Investment implications

76. Not applicable.

Second stage appraisal (for construction contracts over £250,000 only)

77. Not applicable

Legal implications

78. Please see concurrent from the Director of Law and Governance.

Consultation

79. Due to the Covid-19 pandemic, the council has not been able to carry out any public engagement, however, this will be re-established to inform the process. On-going engagement and involvement with families with children under-five regarding service provision and how to support families with their changing needs and demands are reported in quarterly and annual performance reports

Other implications or issues

80. None

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Strategic Director of Finance and Governance (23DK2021-22)

81. The Strategic Director of Finance and Governance notes the contents of this report, and in particular the comments written under the heading *Financial Implications*.

Head of Procurement

82. This report seeks the approval of the Strategic Director of Children's and Adults' Services to award the contract(s) for children and family centres to the four providers named in Table 1 at paragraph 8, for a period of two years commencing on 1 April 2022. The proposed contract will be of an aggregated annual value of £1,740,151 with a total contract(s) aggregate value of £3,480,302.
83. The chosen procurement route and the reasons for choosing the procurement route are stated in the appended gateway 1 report and in paragraph 7 of this report.
84. The description of the procurement process followed, and the outcomes achieved are detailed in paragraphs 10, 11, and 18 to 32 of this report.
85. This report also highlight potential risks and mitigating actions in paragraph 39, impacts for equalities health and climate are detailed in paragraphs 43 to 59, social value commitments are detailed in paragraphs 60 to 61 and confirmation of the payment of London Living Wage obligation is detailed in paragraphs 64.

Director of Law and Governance

86. This report seeks approval of the award of contracts for the provision of Children and Family Centres to the lead agencies listed in Table 1 under paragraph 8. The report notes that the decision has been expressly delegated to the Strategic Director of Children's and Adults' Services.
87. In view of their estimated value the services which comprise this procurement are subject to the full application of the Public Contracts Regulations (PCR) 2015. Those Regulations require that a publicly advertised competitive tendering exercise must be undertaken unless it is possible to demonstrate and satisfy one of a limited number of grounds for exemption.
88. This Report confirms that a negotiated procedure has been undertaken, in compliance with Regulation 32 of the PCR 2015 and with the exemption provisions contained in the council's Contract Standing Orders (CSOs). The justification for the use of the negotiated procedure is confirmed in paragraph 18.
89. In line with section 149 of the Equality Act 2010 (the Public Sector Equality Duty), when making procurement decisions the council must have due regard to the need to:
 - (a) Eliminate discrimination, harassment, victimisation or other prohibited conduct;
 - (b) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it;

(c) Foster good relations between person who share a relevant protected characteristic and those who do not share it.

The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. Marriage and civil partnership are protected in relation to (a) only.

90. The report sets out from paragraph 43 the benefits that the proposed contract awards are intended to generate for the community, in particular those individuals and groups having a protected characteristic under the Equality Act 2010. The decision maker should satisfy himself that this duty has been complied with when considering these recommendations.

Director of Exchequer (for housing contracts only)

91. n/a

PART A – TO BE COMPLETED FOR ALL DELEGATED DECISIONS

Under the powers delegated to me in accordance with the council’s Contract Standing Orders, I authorise action in accordance with the recommendation(s) contained in the above report (and as otherwise recorded in Part B below).

Signature: **David Quirke - Thornton** Date: 11 March 2022

Designation: **Strategic Director of Children’s and Adults’ Services**

PART B – TO BE COMPLETED BY THE DECISION TAKER FOR:

- 1) All key decisions taken by officers
- 2) Any non-key decisions that are sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available (see ‘FOR DELEGATED DECISIONS’ section of the guidance).

1. DECISION(S)
As set out in the recommendations of the report.
2. REASONS FOR DECISION
As set out in the report.

3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED BY THE OFFICER WHEN MAKING THE DECISION

Not applicable.

4. ANY CONFLICT OF INTEREST DECLARED BY ANY CABINET MEMBER WHO IS CONSULTED BY THE OFFICER WHICH RELATES TO THIS DECISION

None.

5. NOTE OF ANY DISPENSATION GRANTED BY THE MONITORING OFFICER, IN RESPECT OF ANY DECLARED CONFLICT OF INTEREST

If a decision taker or cabinet member is unsure as to whether there is a conflict of interest they should contact the legal governance team for advice.

None.

6. DECLARATION ON CONFLICTS OF INTERESTS

I declare that I was informed of no conflicts of interests.*

Signature: **David Quirke - Thornton** Date: 11 March 2022

Designation: **Strategic Director of Children's and Adults' Services**

7. CONSIDERATION GIVEN TO WHETHER, AS A NON-KEY DECISION, THIS SHOULD BE FORWARDED TO THE CONSTITUTIONAL TEAM FOR PUBLICATION IN ACCORDANCE WITH REGULATION 13(4)*

The decision taker should consider whether although a non-key decision, the decision is sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available. Where there is any doubt, having considered the importance and/or sensitivity of a decision, it should be deemed that Regulation 13(4) would apply.

I consider that the decision be made available for publication under Regulation 13(4).*

SignatureDate.....
David Quirke - Thornton

Designation
Strategic Director of Children's and Adults' Services

* Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the council is required to put in place a scheme for recording and publishing some officer executive decisions. This process is sometimes referred to as "Regulation 13(4)".

BACKGROUND DOCUMENTS

Background documents	Held At	Contact
Title of document Gateway 1 Children and Family Centres Procurement Strategy	Title of department / unit Address Children's and Adults Social Care Commissioning, 160 Tooley Street, London SE1 2QH	Name Laura Saunders 020 7525 54946
Link: https://moderngov.southwark.gov.uk/ieDecisionDetails.aspx?id=7402		

APPENDICES

No.	Title
None	

AUDIT TRAIL

Lead Officer	David Quirke-Thornton, Strategic Director of Children's and Adults' Services	
Report Author	Laura Saunders, CYP Programme Lead, Partnership Commissioning Southwark	
Version	Final	
Dated	1 March 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Finance and Governance	Yes	Yes
Head of Procurement	Yes	Yes
Director of Law and Governance	Yes	Yes
Director of Exchequer (for housing contracts only)	n/a	n/a
Cabinet Member	n/a	n/a

Contract Review Boards		
Departmental Contract Review Board	Yes	Yes
Corporate Contract Review Board	Yes	Yes
Cabinet	No	No
Date final report sent to Constitutional Team		11 March 2022